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| **Student Name:** |  | *Sample***Academic and Career Plan****(This template is designed as a sample for use by school divisions and can be modified to include local need.)** | **Initiation Date:** |  |
| **Student ID#:** |  | **Review Dates:** |                                 |
| **School:** |  | **Anticipated Graduation Date:** |  |
| **Career Goal:**  |  | **Career Cluster/Pathway:** Choose an item. |
| **Secondary and Postsecondary Career Pathways** |
| **CAREER CLUSTERS IN VIRGINIA:** [**Click HERE to Explore Career Clusters**](http://www.cteresource.org/cpg/clusters) |
| Secondary EducationGoal:  | Diploma Type | Diploma Recognition |
| [Standard](http://www.doe.virginia.gov/instruction/graduation/standard.shtml) |  | [Advanced Studies](http://www.doe.virginia.gov/instruction/graduation/advanced_studies.shtml) |  | [Other](http://www.doe.virginia.gov/instruction/graduation/other_diploma.shtml) |  | [Early College Scholars](http://www.doe.virginia.gov/instruction/graduation/early_college_scholars/index.shtml) |  | [Governor's Medallions](http://www.vccs.edu/newsroom-articles/governor-bob-mcdonnell-to-honor-vccs-dual-enrollment-graduates-with-governors-medallions-april-30-2013/) |  |
| PostSecondary Goal: | 4-Year College/University |  | 2-Year Community College/Technical Program |  | [Diploma Seal(s) Earned](http://www.doe.virginia.gov/instruction/graduation/diploma_seals/index.shtml): Choose an item. |
| Selected Military Branch: Choose an item. | Other: |  | [Workplace Readiness Skills for the Commonwealth Assessment?](http://www.ctecs.org/va-wrs-assessment.htm) Choose an item.[Career Readiness Certificate (CRC)?](http://www.crc.virginia.gov/): Choose an item.[ASVAB](http://official-asvab.com/): Choose an item. Score: Choose an item. |
| Test Data:  | [PSAT](http://www.collegeboard.com/student/testing/psat/about.html) |   | [SAT](http://sat.collegeboard.org/home) |  | [ACT](http://www.actstudent.org/) |  | Other:  |
| [Career Assessment:](https://www.vawizard.org/vccs/Main.action) | Assessment Completed? Choose an item. | [Industry Credentials/Certification](http://www.cteresource.org/apg/credentials): Date Passed:                       |

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| **Program of Study** |
| **EDUCATION****LEVELS** | **GRADE** | **English/ Language Arts** | **Mathematics** | **Science** | **Social Studies/ Science** | **Health and Physical Education** | **Other Required Courses**(Examples: Foreign Language, Economics & Personal Finance) | [**Recommended Career and Technical Courses**](http://www.cteresource.org/apg/)**and****Other Recommended Electives** |
| **MIDDLE** | **7** | Choose an item. | Choose an item. | Choose an item. | Choose an item. | Choose an item. |       |       |
| **8** | Choose an item. | Choose an item. | Choose an item. | Choose an item. | Choose an item. |       |       |
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| **SECONDARY** | **9** | Choose an item. | Choose an item. | Choose an item. | Choose an item. | Choose an item. |       |       |
| **10** | Choose an item. | Choose an item. | Choose an item. | Choose an item. | Choose an item. |       |       |
| **11** | Choose an item. | Choose an item. | Choose an item. | Choose an item. |       |       |       |
| **12** | Choose an item. | Choose an item. | Choose an item. | Choose an item. |       |       |       |
| **Optional School Based and Non-School Based Activities**Extracurricular Activities (Clubs, Organizations, Offices Held): Choose an item.Choose an item.Other:Career and Technical Student Organizations: Choose an item. Other:      Work-Based Learning Experience: Choose an item. Other:      Community Service Hours:       |

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| **POSTSECONDARY** | **Colleges/Universities of Interest** |
| **Name of College/University/Other** | **Early Decision/Application Deadline** | **Date Transcript Sent** | **Comments** |
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| **POSTSECONDARY** | **Postsecondary**  |
| **Postsecondary Major or Area of Study** | **Postsecondary Minor** **or Additional Area of Study** | **Projected Beginning Date** | **Comments** |
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| **POSTSECONDARY** | **Required Courses or Recommended Electives** |
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**Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date Initiated:\_\_\_\_\_\_\_\_\_\_\_\_\_ Date Reviewed:\_\_\_\_\_\_\_\_\_\_\_ Date Reviewed:\_\_\_\_\_\_\_\_\_\_\_\_**

**Parent/Guardian Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date Initiated:\_\_\_\_\_\_\_\_\_\_\_\_\_ Date Reviewed:\_\_\_\_\_\_\_\_\_\_\_ Date Reviewed:\_\_\_\_\_\_\_\_\_\_\_\_**

**School Official Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date Initiated:\_\_\_\_\_\_\_\_\_\_\_\_\_ Date Reviewed:\_\_\_\_\_\_\_\_\_\_\_ Date Reviewed:\_\_\_\_\_\_\_\_\_\_\_\_**

**In addition to an analysis of formal academic and career assessments, the following questions might assist you as you explore academic and career options for students.**

| **GRADES 7 AND 8** |
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|  **SAMPLE QUESTIONS NOTES** |
| **Personal Interests and Talents:** * What activities do you enjoy most?
* What talents do you have?
* What do you do well?
* What school subjects do you like? Dislike?
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| **Academic and Career Preparation:*** What are your favorite courses in school?
* How do those courses relate to a career?
* Do you plan to attend college?
* What are your favorite courses in school?
* Describe how the classes you are taking now

 may help you in choosing a career or college major. |        |
| **College and Career Preparation:*** What career or occupation of a family member or close friend interests you?
* Does what they do every day affect your decision on

college or a career?* Have you talked to them about your goals for the future?
* Explain that conversation and how they will support you in

your efforts to reach those goals.* Have you reviewed the [career clusters](http://www.doe.virginia.gov/instruction/career_technical/career_clusters/index.shtml)? What careers interest you and why?
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| **Personal Reflection:*** Name someone you think is successful at what they do. What

makes them successful at that career?* Explain how those attributes may assist you in reaching your goals.
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| **GRADES 9 AND 10** |
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|  **SAMPLE QUESTIONS NOTES** |
| **Personal Interest and Talents:*** Have your college and/or career plans changed? If so, how?
* What do you do outside of school that may help you

 in your career interest?* What are your plans to participate in school

clubs/organizations?* Update your information on clubs, organizations,

sports, and/or community service. |        |
| **Academic and Career Preparation:*** What are your favorite courses?
* What courses will help you attain your career goal?
* What skills must one possess to be successful in a

chosen profession?* What are the benefits of the PSAT testing?
* Are you aware of the Early College Scholars program?
* Are you aware of the Commonwealth College

Collaborative Courses (CCCC)?* Are you aware of the opportunity to take Advanced Placement

courses online through Virtual Virginia?* Are you aware there are dual enrollment and IB opportunities

in career and technical education?* Explain the benefits of taking dual enrollment courses and AP courses.
* What are diploma seals and how can they benefit you?
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| **College and Career Preparation:*** Which colleges interest you? In-State? Out-of-State?
* Explain how your parent(s) or guardian(s) support or

influence your decision for college or career plans.* What are your plans to participate in College and Career

Night and what information will you specifically seek from the event? * Are you aware of the industry certifications that are available

through career and technical education courses?* Are you aware that the industry credentials earned through career and technical education can be used for a student-selected verified credit and/or substituted for a science and/or history/social sciences verified credit?
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| **Personal Reflection:*** What defines a leader?
* What attributes must a leader have to be successful?
* What are your leadership qualities?
* What are some opportunities for leadership in school?
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| **GRADES 11 AND 12** |
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|  **SAMPLE QUESTIONS NOTES** |
| **Personal Interest and Talents:*** Have your college and/or career plans changed? If so, how?
* Update your information on clubs, organizations, sports, and/or community service.
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| **Academic and Career Preparation:*** Are you aware of how dual enrollment and AP courses

can save you money and earn you credits towards college?* Are you aware there are dual enrollment and IB

opportunities in career and technical education?* Are you aware that you may be eligible for assistance in paying

for Advanced Placement and International Baccalaureate exams through the Advanced Placement Test Fee Payment Program?* Are you aware of the opportunity to take Advanced Placement

courses online through Virtual Virginia?* When do you plan to take the SAT/ACT or SATII?
* Are you aware of diploma seals? What diploma seals are

you eligible to receive?* Are you on track to receive an Early College Scholars Certificate?
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| **College and Career Preparation:*** What colleges/universities do you plan to visit this year?
* Describe the benefits of attending a community college?
* How can you and your parents/guardians obtain

 information about financial aid and college expense?* What are your plans to participate in College and Career

Night and what information will you specifically seek from the event? * What is your plan for submitting applications to colleges?

What are the deadlines?* Are you aware that the Virginia Department of Education

Offers a scholarship for which you may be eligible(Granville P. Meade scholarship)?* What other scholarships are you aware of and what steps

are you taking to apply for those scholarships?* Are you aware that an industry certification and completion

of a career and technical education program may help you in advanced placement in a community college career and technical education program?* Do you have a résumé?
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| **Personal Reflection:*** Explain specific qualities that you have to be successful

in college or your choice of a career?* Define success for you in the next five years.
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